

Move-in, Move-out Inspection Checklist

Please COMPLETE, SIGN and MAIL form back to:

904 Silver Spur Road ♦ Suite 201 ♦ Rolling Hills Estates, CA 90274

Resident's Name(s)

Resident's Address

KITCHEN

Move-In

Initial Move-Out

Final Move-Out

Floor Covering

Stove

Refrigerator

Light Fixtures

Windows and Screens

Doors and Door Hardware

Sink and Plumbing

Cupboards

Other

LIVING ROOM

Move-In

Initial Move-Out

Final Move-Out

Floor and Floor Covering

Window Coverings

Walls and Ceiling

Furniture (if any)

Light Fixtures

Windows and Screens

Doors and Door Hardware

Other

DINING ROOM

Move-In

Initial Move-Out

Final Move-Out

Floor and Floor Covering

Window Coverings			
Walls and Ceiling			
Light Fixtures			
Windows and Screens			
Doors and Door Hardware			
Other			

BATHROOM (1)	Move-In	Initial Move-Out	Final Move-Out
Toilet			
Sink			
Shower			
Floor,Wall, Ceiling			
Light Fixtures			
Windows and Screens			
Doors and Door Hardware			
Other			

BATHROOM (2)	Move-In	Initial Move-Out	Final Move-Out
Toilet			
Sink			
Shower			
Floor,Wall, Ceiling			
Light Fixtures			
Windows and Screens			
Doors and Door Hardware			
Other			

BEDROOM (1)	Move-In	Initial Move-Out	Final Move-Out
Floor and Floor Covering			

Walls and Ceiling			
Furniture (if any)			
Light Fixtures			
Windows and Screens			
Doors and Door Hardware			
Other			

BEDROOM (2)	Move-In	Initial Move-Out	Final Move-Out
Floor and Floor Covering			
Walls and Ceiling			
Furniture (if any)			
Light Fixtures			
Windows and Screens			
Doors and Door Hardware			
Other			

BEDROOM (3)	Move-In	Initial Move-Out	Final Move-Out
Floor and Floor Covering			
Walls and Ceiling			
Furniture (if any)			
Light Fixtures			
Windows and Screens			
Doors and Door Hardware			
Other			

OTHER AREAS	Move-In	Initial Move-Out	Final Move-Out
Furnace			
Air Conditioning			

Lawn, Ground Covering

Patio, Terrace, Deck.

Garage or Parking Area

KEYS TO UNIT

Move-In

Initial Move-Out

Final Move-Out

Front Door

Dead Bolt

Mailbox

Laundry

Other

OTHER (LIST BELOW)

Move-In

Initial Move-Out

Final Move-Out

SIGNATURE AND DATE

Date Completed

Resident Signature

Owner/Agent Signature

RESIDENT'S FORWARDING ADDRESS

Address

City

State

Zip Code